



# 2024 Gilliam Fellows Program Application

## Guide to Application Submission via Pathway

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# Thesis Adviser Application Materials Submission

*Note: The Thesis Adviser must initiate the application and then add the student within the application.*

*All email accounts added to/included in Pathway must be the unique institutional email address for the person, not a shared or personal email account.*

- 1) Go to <https://pathway.hhmi.org>. If you already have an account log in. If you are a new user, click “register” as shown below (highlighted in yellow).



We are committed to making the Pathway system accessible to the widest possible audience, and we are continually working to increase its accessibility and usability. While we strive to adhere to accepted guidelines and standards, it is not always possible in every area of the website; should you experience any difficulty in accessing Pathway or completing any form, please don't hesitate to contact us at [pathway@hhmi.org](mailto:pathway@hhmi.org).

## Existing Users

Please log in to access your account.

Email

Please enter your email.

Password

Please enter your password.

Login

## New users

Please register with us to create your account using your institutional email address.

Register

[HHMI Pathway Terms of Use](#)

- 2) Click on “here” to apply to the competition.

**Danton Test**  
Home  
[My Applications](#)  
[My Publications](#)  
[Manage My Details](#)  
[Contact Us](#)  
[Logout](#)  
[HHMI Pathway Terms of Use](#)

**Welcome to HHMI Pathway, Danton Test.**  

This homepage allows you to manage all your activities related to HHMI Science Education and Science. Go to the “Manage My Details” link in the left margin to make sure that your profile is up to date. Applications will prepopulate details such as contact information directly from your profile page.

Please follow one of the options below to:

- Create a new application.
- Return to an application that you have started or task that is underway.

[New Competition Application](#)

To apply to one of our competitions click [here](#).

- 3) On the line for the “2024 Gilliam Application”, click “Apply” on the far-right side.

**Danton Test**  
Home  
[New Application](#)  
[My Applications](#)  
[My Publications](#)  
[Manage My Details](#)  
[Contact Us](#)  
[Logout](#)  
[HHMI Pathway Terms of Use](#)

**HHMI Competitions**  

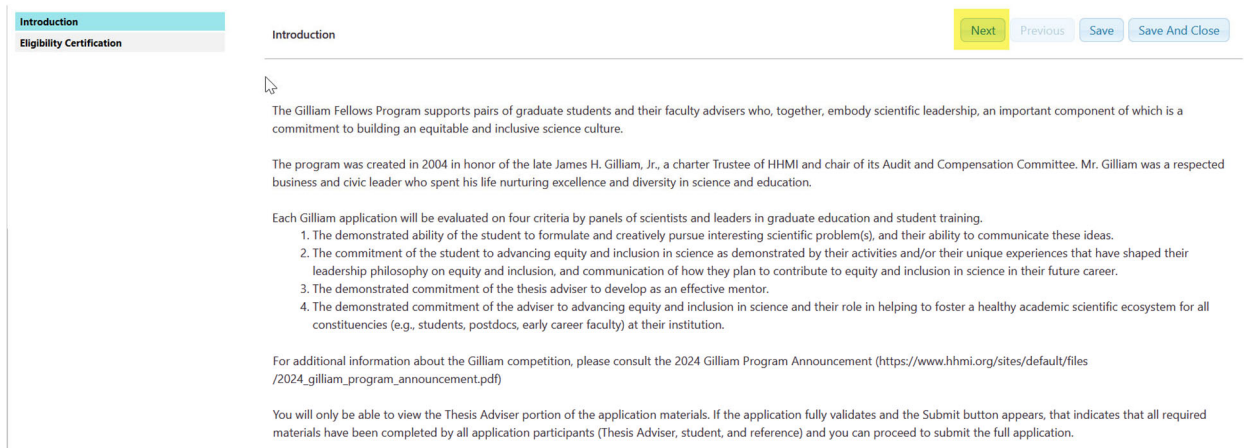
Please email us at [pathway@hhmi.org](mailto:pathway@hhmi.org) for questions regarding access to a round.

The table below shows details of open competitions.

Click **More info** to view additional information about each competition.  
Click **Apply** to access the online application form for the competition to which you would like to apply.

Competition Type	Funding Round	Closing Date	More Info	Apply
Gilliam Fellows Program Gilliam Fellows Program	2024 Gilliam Application		<a href="#">More info</a>	<a href="#">Apply</a>

#### 4) Proceed through each page by clicking “Next”:



The screenshot shows the 'Introduction' page of the application. On the left, a sidebar has 'Introduction' highlighted in blue and 'Eligibility Certification' in grey. The main content area is titled 'Introduction' and contains the following text:

The Gilliam Fellows Program supports pairs of graduate students and their faculty advisers who, together, embody scientific leadership, an important component of which is a commitment to building an equitable and inclusive science culture.

The program was created in 2004 in honor of the late James H. Gilliam, Jr., a charter Trustee of HHMI and chair of its Audit and Compensation Committee. Mr. Gilliam was a respected business and civic leader who spent his life nurturing excellence and diversity in science and education.

Each Gilliam application will be evaluated on four criteria by panels of scientists and leaders in graduate education and student training.

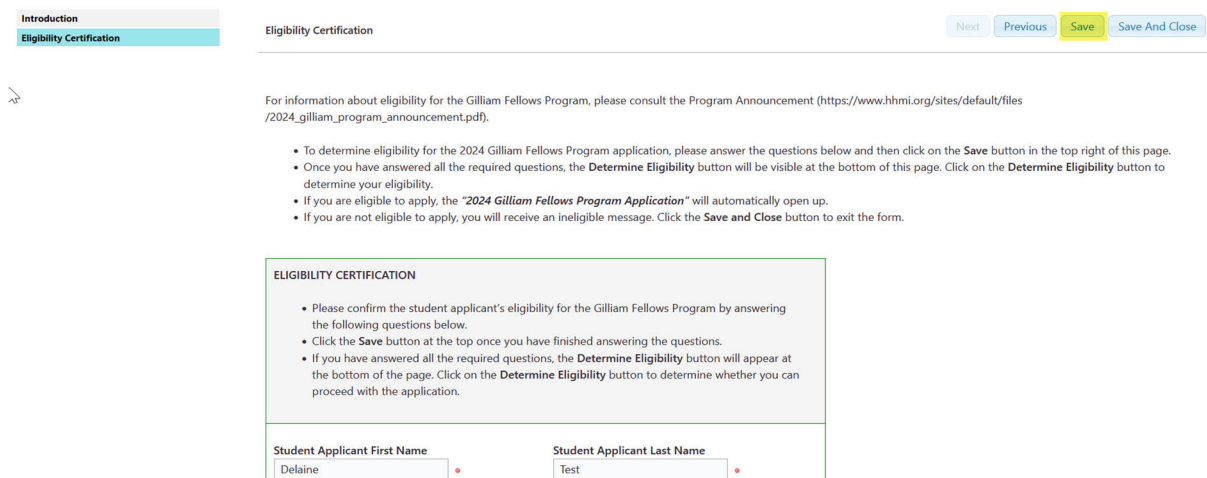
1. The demonstrated ability of the student to formulate and creatively pursue interesting scientific problem(s), and their ability to communicate these ideas.
2. The commitment of the student to advancing equity and inclusion in science as demonstrated by their activities and/or their unique experiences that have shaped their leadership philosophy on equity and inclusion, and communication of how they plan to contribute to equity and inclusion in science in their future career.
3. The demonstrated commitment of the thesis adviser to develop as an effective mentor.
4. The demonstrated commitment of the adviser to advancing equity and inclusion in science and their role in helping to foster a healthy academic scientific ecosystem for all constituencies (e.g., students, postdocs, early career faculty) at their institution.

For additional information about the Gilliam competition, please consult the 2024 Gilliam Program Announcement ([https://www.hhmi.org/sites/default/files/2024\\_gilliam\\_program\\_announcement.pdf](https://www.hhmi.org/sites/default/files/2024_gilliam_program_announcement.pdf))

You will only be able to view the Thesis Adviser portion of the application materials. If the application fully validates and the Submit button appears, that indicates that all required materials have been completed by all application participants (Thesis Adviser, student, and reference) and you can proceed to submit the full application.

At the top right, there are four buttons: 'Next' (highlighted in yellow), 'Previous', 'Save', and 'Save And Close'.

#### 5) Complete the Eligibility form and click “Save”



The screenshot shows the 'Eligibility Certification' page. On the left, the sidebar has 'Introduction' in grey and 'Eligibility Certification' highlighted in blue. The main content area is titled 'Eligibility Certification' and contains the following text:

For information about eligibility for the Gilliam Fellows Program, please consult the Program Announcement ([https://www.hhmi.org/sites/default/files/2024\\_gilliam\\_program\\_announcement.pdf](https://www.hhmi.org/sites/default/files/2024_gilliam_program_announcement.pdf)).

- To determine eligibility for the 2024 Gilliam Fellows Program application, please answer the questions below and then click on the **Save** button in the top right of this page.
- Once you have answered all the required questions, the **Determine Eligibility** button will be visible at the bottom of this page. Click on the **Determine Eligibility** button to determine your eligibility.
- If you are eligible to apply, the “2024 Gilliam Fellows Program Application” will automatically open up.
- If you are not eligible to apply, you will receive an ineligible message. Click the **Save and Close** button to exit the form.

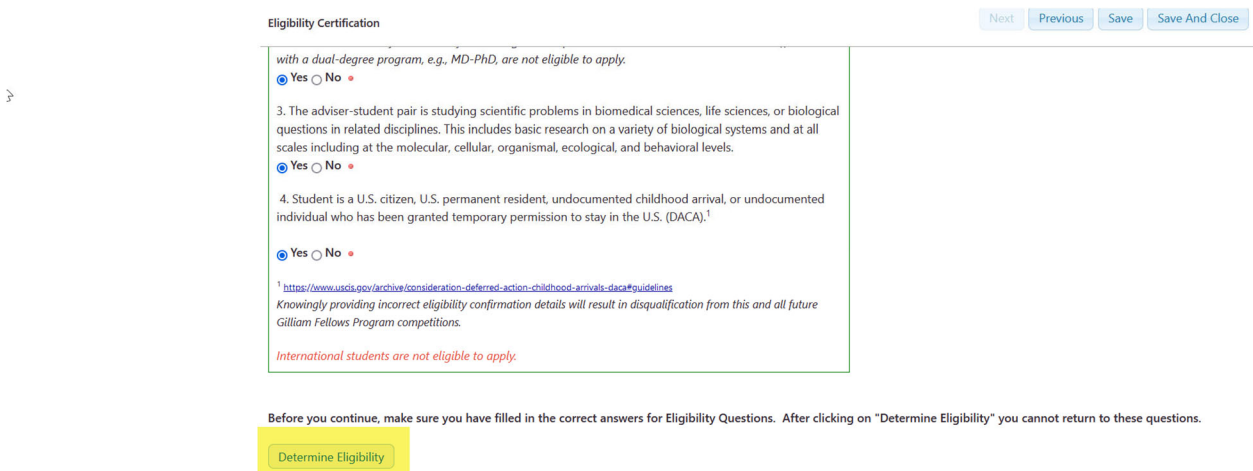
Below the text is a box titled 'ELIGIBILITY CERTIFICATION' containing the following instructions:

- Please confirm the student applicant's eligibility for the Gilliam Fellows Program by answering the following questions below.
- Click the **Save** button at the top once you have finished answering the questions.
- If you have answered all the required questions, the **Determine Eligibility** button will appear at the bottom of the page. Click on the **Determine Eligibility** button to determine whether you can proceed with the application.

At the bottom of the box are two text input fields: 'Student Applicant First Name' (with the value 'Delaine') and 'Student Applicant Last Name' (with the value 'Test').

At the top right, there are four buttons: 'Next', 'Previous', 'Save' (highlighted in yellow), and 'Save And Close'.

#### 6) At the bottom of the page, click “Determine Eligibility”



The screenshot shows the 'Eligibility Certification' page with the questions and the 'Determine Eligibility' button. The sidebar has 'Introduction' in grey and 'Eligibility Certification' highlighted in blue. The main content area is titled 'Eligibility Certification' and contains the following text:

with a dual-degree program, e.g., MD-PhD, are not eligible to apply.

☒ Yes ☐ No

3. The adviser-student pair is studying scientific problems in biomedical sciences, life sciences, or biological questions in related disciplines. This includes basic research on a variety of biological systems and at all scales including at the molecular, cellular, organismal, ecological, and behavioral levels.

☒ Yes ☐ No

4. Student is a U.S. citizen, U.S. permanent resident, undocumented childhood arrival, or undocumented individual who has been granted temporary permission to stay in the U.S. (DACA).<sup>1</sup>

☒ Yes ☐ No

<sup>1</sup> <https://www.uscis.gov/archive/consideration-deferred-action-childhood-arrivals-daca#guidelines>  
Knowingly providing incorrect eligibility confirmation details will result in disqualification from this and all future Gilliam Fellows Program competitions.

*International students are not eligible to apply.*

Below the questions is a yellow button labeled 'Determine Eligibility'.

At the top right, there are four buttons: 'Next', 'Previous', 'Save', and 'Save And Close'.

At the bottom, there is a note: 'Before you continue, make sure you have filled in the correct answers for Eligibility Questions. After clicking on “Determine Eligibility” you cannot return to these questions.'

7) If eligible, the application form will open on the “Introduction” page.

2024 Gilliam Application  
2606  
0% complete

**Introduction**

Thesis Adviser: Contact Information

Thesis Adviser: Add Student Information

Thesis Adviser: Demographic Information

Thesis Adviser: Biosketch

Thesis Adviser: Grants

Thesis Adviser: Student Letter

Thesis Adviser: Adviser's Mentoring Commitment

Thesis Adviser: Equity and Inclusion Commitment

Validation Summary

Download Form PDF

**Introduction**

Based on your responses to the Eligibility Certification questions, you are **eligible** to apply for the 2024 Gilliam Fellows Program Award.

The Gilliam Fellows Program supports pairs of graduate students and their faculty advisers who, together, embody scientific leadership, an important component of which is a commitment to building an equitable and inclusive science culture.

The program was created in 2004 in honor of the late James H. Gilliam, Jr., a charter Trustee of HHMI and chair of its Audit and Compensation Committee. Mr. Gilliam was a respected business and civic leader who spent his life nurturing excellence and diversity in science and education.

Each Gilliam application will be evaluated on four criteria by panels of scientists and leaders in graduate education and student training.

1. The demonstrated ability of the student to formulate and creatively pursue interesting scientific problem(s), and their ability to communicate these ideas.
2. The commitment of the student to advancing equity and inclusion in science as demonstrated by their activities and/or their unique experiences that have shaped their leadership philosophy on equity and inclusion, and communication of how they plan to contribute to equity and inclusion in science in their future career.
3. The demonstrated commitment of the thesis adviser to develop as an effective mentor.
4. The demonstrated commitment of the adviser to advancing equity and inclusion in science and their role in helping to foster a healthy academic scientific ecosystem for all constituencies (e.g., students, postdocs, early career faculty) at their institution.

For additional information about the Gilliam competition, please consult the 2024 Gilliam Program Announcement ([https://www.hhmi.org/sites/default/files/2024\\_gilliam\\_program\\_announcement.pdf](https://www.hhmi.org/sites/default/files/2024_gilliam_program_announcement.pdf))

*You will only be able to view the Thesis Adviser portion of the application materials. If the application fully validates and the Submit button appears, that indicates that all required materials have been completed by all application participants (Thesis Adviser, student, and reference) and you can proceed to submit the full application.*

Cancel Previous Next Save Save And Close

8) After reviewing the Contact Information page, proceed to the Add Student Information page and click “Add Student”.

2024 Gilliam Application  
2606  
6.7% complete

**Thesis Adviser: Add Student Information**

Student: Contact Information

Student: Add Reference Information

Student: Demographic Information

Student: Education

Student: Equity and Inclusion Statement

Student: Career Statement

Student: Project Information

Student: Dissertation Research Project Overview

Student: Science Contributions

Thesis Adviser: Demographic Information

Thesis Adviser: Biosketch

Thesis Adviser: Grants

Thesis Adviser: Student Letter

Thesis Adviser: Adviser's Mentoring Commitment

Thesis Adviser: Equity and Inclusion Commitment

Validation Summary

**Thesis Adviser: Add Student Information**

You must click on the **Add Student** button below to add their name and contact information.

- A pop-up screen will appear.
- Enter the student's email address.
- Click **Search**.
  - If the student is in our database, click on the **Select** button next to the student's name.
  - If the student is not in our database, click **Add person**.
- An email message notifying the student will be displayed. Click on the **checkbox** to confirm that you wish to add the student
- Click on **Send the Invitation** to send the email to the student. The email to the student is what provides access to their portion of the application.

Add Student

9) Enter the student’s email address and click “Search” to determine if they have an existing Pathway account:

**Student**

Email

delainetest@test.org

Search...

10) If the student's email address is found in the system, click "Select":

**Student** [X]

Email

	Name	Institution	Department
<input type="button" value="Select"/>	Delaine Test	Dartmouth College	

If the person you searched for was not found please add this person to our system.

11) Check to include the student and then click "Send the Invitation" to add the student to the application. *Note: if you do not click "Send the Invitation", the student will not have access to the application.*

**Student** [X]

Subject: **Added as Student to HHMI-Gilliam Grant Application - Delaine Test for 2606**

Message:

(thesis Adviser) must submit the entire application by the aforementioned deadline and cannot do so until the student and external referee have submitted their materials. **It is important for you to complete your portion of the application in advance of the December 7, 2023 at 2pm EST deadline. Please note that late applications will not be accepted.**

A Pathway guide with instructions and screenshots is attached for your reference.

For more information, see the 2024 program announcement ([https://www.hhmi.org/sites/default/files/2024\\_gilliam\\_program\\_announcement.pdf](https://www.hhmi.org/sites/default/files/2024_gilliam_program_announcement.pdf)) or send questions to [gilliam@hhmi.org](mailto:gilliam@hhmi.org).

☒ Confirm that you wish to include this **Student**

12) If the student is not in the Pathway system, click "Add Person", complete the steps to add the student, then click "Send the Invitation" so they can access the application.

- 13) Complete all thesis adviser components then click “Validation Summary” on the left navigation bar to determine verify if all application components have been completed. If the student and external referee have not completed their components, missing items will be listed. *Note: you will not be able to submit the entire application until the student and external referee submit their components. You will receive email notification from the Pathway system after the student and external referee have done so.*
- 14) If all application components have been submitted, including by the student and external referee, you will see the “Submit” button. Before clicking the “Submit” button, download a PDF of the application by clicking the “Download Form PDF” button. Then click the “Submit” button to submit the application to HHMI. *Note: after clicking the “Submit” button, you will no longer be able to edit the application.*

If you have any questions, **email: [gilliam@hhmi.org](mailto:gilliam@hhmi.org)**.

# Student Application Materials Submission

*Note: all email accounts added to/included in Pathway must be the unique institutional email address for the person, not a shared or personal email account.*

(Click where highlighted in yellow)

1) From the Home page, select “Click here” under “You Have...1 unsubmitted competition co- application”

Cheney Test

Home

My Applications

My Co-applications

My Competitions

My Publications

Manage My Details

Contact Us

Logout

HHMI Pathway Terms of Use

Welcome to HHMI Pathway, Cheney Test.

This homepage allows you to manage all your activities related to HHMI Science Education and Science. Go to the "Manage My Details" link in the left margin to make sure that your profile is up to date. Applications will prepopulate details such as contact information directly from your profile page.

Please follow one of the options below to:

- Create a new application.
- Return to an application that you have started or task that is underway.

New Competition Application

To apply to one of our competitions click [here](#).

You have...

1 unsubmitted competition co-application

Click here

2) Select the small magnifying glass on the right-hand side of the page to access the 2024 Gilliam Application for you and your thesis-adviser

Anais Test

Home

My Applications

My Co-applications

My Competitions

My Publications

My Co-applications

You have 1 co-application, with a total of 0 available actions on 0 grants.

To complete an action, please select an application from the grid below.

Reference	Title	Main Applicant	Application Status	Complete Actions	Incomplete Actions	
2605	2024 Gilliam Application - Chayce Test - Cheney Test	Chayce Test	Pre-Submission			

3) Select the “Edit” button to access and edit the form

Cheney Test

Home

My Applications

My Co-applications

Gilliam Fellows Program Ref: 2605

Details

View History

Sign-off Status

My Competitions

My Publications

Manage My Details

Contact Us

Logout

HHMI Pathway Terms of Use

Lead Applicant

Title

Reference

Status

Institution

Competition Type

Funding Round

Participants

Created On

Last Updated

Validated

Chayce Test

2605

Pre-Submission

California Institute of Technology

Gilliam Fellows Program

2024 Gilliam Application

Reference

Cayden Test

Student

Cheney Test

Friday, October 13, 2023

Saturday, October 14, 2023

Not Complete

Role: Student

Actions shown below are for your involvement as a Student

Edit the Form

To edit the form, select Edit

You may receive an "Application Form Locked" warning if a co-applicant is working in their part of the application. If you do, select "Continue" to work on your parts of the application.

Edit

Generate PDF

To generate the PDF to view or print, select View/Print

PDF Formatting Problems?

View/Print



4) Use the “Next” button at the top of the page to navigate from page-to-page of the form.

2024 Gilliam Application  
2605

27.6% complete

Introduction

Student: Contact Information

Student: Add Reference Information

Student: Demographic Information

Student: Education

Student: Equity and Inclusion Statement

Student: Career Statement

Student: Project Information

Student: Dissertation Research Project Overview

Student: Science Contributions

Student: Resources

Validation Summary

Download Form PDF

Introduction

The Gilliam Fellows Program supports pairs of graduate students and their faculty advisers who, together, embody scientific leadership, an important component of which is a commitment to building an equitable and inclusive science culture.

The program was created in 2004 in honor of the late James H. Gilliam, Jr., a charter Trustee of HHMI and chair of its Audit and Compensation Committee. Mr. Gilliam was a respected business and civic leader who spent his life nurturing excellence and diversity in science and education.

Each Gilliam application will be evaluated on four criteria by panels of scientists and leaders in graduate education and student training.

1. The demonstrated ability of the student to formulate and creatively pursue interesting scientific problem(s), and their ability to communicate these ideas.
2. The commitment of the student to advancing equity and inclusion in science as demonstrated by their activities and/or their unique experiences that have shaped their leadership philosophy on equity and inclusion, and communication of how they plan to contribute to equity and inclusion in science in their future career.
3. The demonstrated commitment of the thesis adviser to develop as an effective mentor.
4. The demonstrated commitment of the adviser to advancing equity and inclusion in science and their role in helping to foster a healthy academic scientific ecosystem for all constituencies (e.g., students, postdocs, early career faculty) at their institution.

For additional information about the Gilliam competition, please consult the 2024 Gilliam Program Announcement ([https://www.hhmi.org/sites/default/files/2024\\_gilliam\\_program\\_announcement.pdf](https://www.hhmi.org/sites/default/files/2024_gilliam_program_announcement.pdf))

5) To add your Reference (former research mentor, member of your dissertation committee, or a person familiar with other aspects of your professional experiences and activities), from the *Student: Add Reference Information* page, select the “Add Reference” button.

Student: Add Reference Information

Provide the email address of a person other than your adviser who will provide a letter of support on your behalf. This referee should be familiar with your experience in science and can be, for example, a former research mentor, a member of your dissertation committee, or a person familiar with other aspects of your professional experiences and activities. It is your responsibility to ensure that the letter is submitted directly by the referee to the Pathway system before **December 7, 2023, at 2pm EST**.

Your referee will be asked to provide evidence of your:

- Promise as a scientist;
- Potential for leadership in the scientific community; and
- Commitment to advancing equity and inclusion in science.

Click on the *Add Reference* button below to add contact information for your reference. Enter the Email address for your contact and click on the *Search* button. If your contact matches a contact that is in the system, click on the *Select* button. If the person is not in the system, click on the *Add Person* button.

After selecting or adding your contact, an email pop-up box will appear. You will not be able to modify the email message. Please confirm that you wish to include this person as your reference by checking the respective box and click on *Send the Invitation* to send the email to your referee.

It is the responsibility of the adviser to submit the entire application. All materials, including the student components and additional reference, will need to be submitted before the adviser can submit the entire application.

**STUDENT: Only your current adviser will be able to view the submission status of the additional reference. Please continue to check with your additional reference to ensure that the letter is submitted.**

The deadline to submit the entire application is **December 7, 2023, at 2pm EST**.

Add Reference \*

6) Enter the institutional email address of your Reference and select “Search”

Reference

Email

Search...



7) If the name of your Reference is found in Pathway, click on the “Select” button. If the name is not found, select the “Add Person” button.

The screenshot shows a window titled "Reference" with a search bar containing "caydentest@test.org" and a "Search..." button. Below the search bar is a table with columns "Name", "Institution", and "Department". The table contains one entry: "Cayden Test" from "California Institute of Technology". A yellow box highlights the "Select" button to the left of this entry. Below the table, a message states: "If the person you searched for was not found please add this person to our system." with an "Add Person" button.

Name	Institution	Department
Cayden Test	California Institute of Technology	

8) To add a person, enter the first and last name and institutional email address and select the “Add Contact” button.

The screenshot shows a window titled "Reference" with three input fields: "First Name", "Last Name", and "Email". Each field has a red dot to its right. Below the "Email" field is a blue "Add Contact" button.

9) To proceed in adding the Reference, click on the checkbox and select the “Send The Invitation” button. This will send an email notification to your Reference with instructions on how to include a reference letter for your application in Pathway.

The screenshot shows a window titled "Reference" with a message box containing the following text: "You are being asked to provide a letter of support (no longer than 2 pages) that addresses the prompt below. Please access the application form online via the HHMI Pathway competition system using the email address at which you have received this message; instructions are listed below. Note that your reference letter is confidential and will not be made available to the student or thesis adviser. It is the responsibility of the thesis adviser to submit the entire application. All materials, including the student components and your reference letter, must be submitted before the thesis adviser can submit the entire application. **The application submission deadline is December 7, 2023, 2 pm EST.** Please note that late applications will not be accepted." Below the message box is a link: "For more information, see the 2024 Gilliam Program Announcement". At the bottom, there is a checkbox labeled "Confirm that you wish to include this Reference" which is checked, and a yellow "Send The Invitation" button.

10) After entering all required fields on the rest of the application, proceed to the *Validation Summary* page.

The *Validation Summary* page will alert you to any missing or incomplete required sections for submission. If you receive a validation error, please correct, and “Save” the form. If the form has no errors, the “Notify These Adviser” button will appear. Select this button to complete your submission; an email notification will be sent to the thesis adviser that the student portion of the application is complete.

#### Validation Summary

---

Your sections of the application are now complete and have been validated.

When all sections of your application have been validated and you receive the following message, “Your sections of the application below to send the lead applicant an email to let them know that you have submitted your part of the application.

*NOTE: The Lead Applicant (Thesis Adviser) will finalize the submission when all parts of the application have been completed.*

Notify Thesis Adviser

For questions or issues, email [gilliam@hhmi.org](mailto:gilliam@hhmi.org).

# Referee Application Materials Submission

(Click where highlighted in yellow)

1) From the Home screen, select “[Click Here](#)” under “You have... 1 unsubmitted competition co-application”.

Abony Test

Home

My Applications

My Co-applications

My Publications

Manage My Details

Contact Us

Logout

HHMI Pathway Terms of Use

Welcome to HHMI Pathway, Abony Test.

This homepage allows you to manage all your activities related to HHMI Science Education and Science. Go to the “Manage My Details” link in the left margin to make sure that your profile is up to date. Applications will prepopulate details such as contact information directly from your profile page.

Please follow one of the options below to:

- Create a new application.
- Return to an application that you have started or task that is underway.

New Competition Application

To apply to one of our competitions click [here](#).

You have...

1 unsubmitted competition co-application

Click here

2) Select the small magnifying glass on the right-hand side of the page.

Abony Test

Home

My Applications

My Co-applications

My Competitions

My Publications

Manage My Details

My Co-applications

You have 1 co-application, with a total of 0 available actions on 0 grants.

To complete an action, please select an application from the grid below.

Reference	Title	Main Applicant	Application Status	Complete Actions	Incomplete Actions	
2602	2024 Gilliam Application - Agathe Test - Apolline Test	Agathe Test	Pre-Submission			

3) Select the “Edit” button on the right-hand side of the page to access the form.

Abony Test

Home

My Applications

My Co-applications

Gilliam Fellows Program Ref: 2602

Details

View History

Sign-off Status

My Competitions

My Publications

Manage My Details

Contact Us

Logout

HHMI Pathway Terms of Use

Lead Applicant: Agathe Test

Title: 2024 Gilliam Application - Agathe Test - Apolline Test

Reference: 2602

Status: Pre-Submission

Institution: Arizona State University-Tempe

Competition Type: Gilliam Fellows Program

Funding Round: 2024 Gilliam Application

Participants: [Reference](#)

Abony Test

Created On: Tuesday, October 3, 2023

Last Updated: Saturday, October 14, 2023

Validated: Not Complete

Applicant Submitted

Role: Reference

Actions shown below are for your involvement as a Reference

Edit the Form

To edit the form, select Edit

You may receive an "Application Form Locked" warning if a co-applicant is working in their part of the application. If you do, select "Continue" to work on your parts of the application.

Edit

Generate PDF

To generate the PDF to view or print, select View/Print

[PDF Formatting Problems?](#)

View/Print

4) Use the “Next” button to navigate from page to page. Be sure to “Save” your entries frequently.

2024 Gilliam Application  
2602

93.9% complete

Introduction

Reference: Contact Information

Reference: Letter

Validation Summary

Download Form PDF

Introduction

The Gilliam Fellows Program supports pairs of graduate students and their faculty advisers who, together, embody scientific leadership, an important component of which is a commitment to building an equitable and inclusive science culture.

The program was created in 2004 in honor of the late James H. Gilliam, Jr., a charter Trustee of HHMI and chair of its Audit and Compensation Committee. Mr. Gilliam was a respected business and civic leader who spent his life nurturing excellence and diversity in science and education.

Cancel Previous Next Save Save And Close

5) When done entering the required fields, submit the application materials via the “Validation Summary” page. If there are no errors in the form, the “Notify Thesis Adviser” button will appear and allow you to fully submit your form. If the form will not validate, first correct any errors shown and select the “Save” button to refresh. Once all errors are corrected, the “Notify Thesis Adviser” button will appear at the bottom of the page. Selecting this button sends an email confirmation to the Thesis Adviser that the reference letter is complete.

Validation Summary

Your sections of the application are now complete and have been validated.

When all sections of your application have been validated and you receive the following message, “Your sections of the application are now complete and have been validated,” please click the **Notify Thesis Adviser** button below to send the lead applicant an email to let them know that you have submitted your part of the application.

NOTE: The Lead Applicant (Thesis Adviser) will finalize the submission when all parts of the application have been completed.

Notify Thesis Adviser

Cancel Previous Next Save Save And Close

For questions or issues, email [gilliam@hhmi.org](mailto:gilliam@hhmi.org).