

# Research Training Fellowships for Medical Students • 2010

## APPLICATION REQUIREMENTS

### ELIGIBILITY

Applicants must be currently enrolled in a medical, dental, or veterinary school in the United States. Students may apply during any year of their studies, but applicants in the last year of school must defer graduation until completion of the fellowship year. These fellowships are not available to students enrolled in a combined medical, dental, or veterinary/Ph.D. program (e.g., M.D./Ph.D.), a Ph.D. program, or an Sc.D. program or to those who have completed a Ph.D. or an Sc.D. in a laboratory-based science. The eligibility of applicants with a doctoral degree in a science that is not laboratory based will be determined by HHMI on a case-by-case basis.

Applicants may have research experience, but it is not required. Applicants with a year of full-time research experience should explain in the Personal Statement how further full-time research experience at this time would strongly enhance their future research career. The proposed mentor does not have to be an HHMI investigator. Refer to the 2010 Program Information PDF for requirements regarding the research plan and mentor.

There are no citizenship requirements for application, but those who are not U.S. citizens must have and maintain an appropriate visa. HHMI will not handle visa matters for applicants.

Applicants may apply to *both* the Research Training Fellowships and the HHMI-NIH Research Scholars Program through the same online application system. Information about the HHMI-NIH Research Scholars Program may be found at [www.hhmi.org/cloister](http://www.hhmi.org/cloister).

### LOAN DEFERMENT

HHMI can complete loan deferment forms for fellows so that they are able to defer their loans during their HHMI fellowship year.

### APPLICATION MATERIALS

Application for initial awards is via HHMI's Web-based competition system at [www.hhmi.org/competitions](http://www.hhmi.org/competitions). Submission of all applicant, mentor, dean, and reference forms must be via the Web.

**A complete application has three sections.**

**Section 1:** The applicant's portion

- Registration

- Application

*Contact Information*

*Dean's/References/Mentor's Contact Information*

*Confidential Information*

*HHMI Affiliations*

*Education*

*Demographic Information (optional)*

*Research Experience*

*Professional Activities*

*Honors and Awards*

*Publications (if any)*

*Personal Statement (should not exceed one single-spaced page)*

*Project Title (should not exceed 255 characters, including spaces and punctuation)*

*Research Plan Summary (should not exceed 1,600 characters including spaces and punctuation, or approximately one-third of a single-spaced page)*

*Research Project Plan (should not exceed five single-spaced pages)*

*Research Project Plan Citations (should not exceed two single-spaced pages)*

In addition, the applicant is responsible for

- Providing the mentor, co-mentor (if applicable), dean, and references with the information necessary for them to submit the required letters and other information. After the applicant registers and initiates the Web-based application system, he or she will be able to submit the names and contact information for the mentor, co-mentor (if applicable), dean, and references. Once the names have been submitted, e-mails generated by the Web-based system will provide them with login instructions. *It is the applicant's responsibility to make sure that the mentor (co-mentor, if applicable), dean, and references have provided all required information by the application deadline.*

**Section 2:** The mentor's endorsement (and co-mentor's, if applicable)

The endorsement includes information on the mentor's plans for training the applicant, training experience, grant support, a brief curriculum vitae, and an evaluation of the applicant.

Web access for the mentor will be initiated by the applicant (see Section 1).

**Section 3:** Letters of reference

- Dean's endorsement. By writing a letter on your behalf, the dean must indicate that you will be allowed to participate in the program, *if selected*. The dean will be asked to comment on your potential for scholarly achievement, elaborating, where appropriate, on such matters as scientific knowledge, performance as an undergraduate, medical, dental, or veterinary student, in research-participation programs, and ability to make sound judgments. The dean may also describe pertinent personal characteristics such as perseverance, persistence in the face of obstacles, creativity, independence, and motivation.
- Two letters of reference from persons (other than the mentor or co-mentor on this application or dean) who are familiar with the applicant's talents and abilities and could comment on the applicant's promise and potential, especially as a physician-scientist, dental scientist, or veterinary scientist.

### APPLICATION AND AWARD DATES

All components of the application must be submitted online **by January 11, 2010**, to be considered in the fellowship competition.

Applicants should retain copies of the application materials they have completed and submitted online. Application materials will not be returned. *Evaluations of the review panel will not be made available to the applicant.*

HHMI will notify applicants by e-mail of the outcome of their applications on March 19, 2010. Awardees must notify HHMI by April 2, 2010, of their intent to accept or decline the award.

### INFORMATION

Telephone: (800) 424-9924

E-mail: [medfellows@hhmi.org](mailto:medfellows@hhmi.org)

Web: [www.hhmi.org/medstudent](http://www.hhmi.org/medstudent)

# HHMI

HOWARD HUGHES MEDICAL INSTITUTE

Office of Grants and Special Programs  
4000 Jones Bridge Road  
Chevy Chase, Maryland 20815-6789